



## **AGENDA**

### **SISTER CITIES COMMITTEE**

**MEETING TO BE HELD ON WEDNESDAY 22 APRIL, 2009 AT 6.00PM  
COUNCILLORS ROOM**

- ITEM 1. Apologies and leave of absence**
- ITEM 2. Declarations of Interest – Pecuniary /  
Non- Pecuniary**
- ITEM 3. Confirmation of Minutes of Meeting held 25<sup>TH</sup> March 2009 and Matters Arising**
- ITEM 4. Report - Odawara Student Exchange Programme**
- ITEM 5. Report - Tokimeki Cup Speech Contest**
- ITEM 6. Report - Cultural Exchanges and Sister City Matters:  
- Relationship with Yeong-do, South Korea**
- ITEM 7. Financial Report**
- ITEM 8. Correspondence**
- ITEM 9. General Business brought to the Attention of the Chair Prior to the  
Meeting and Approved for Consideration**
- ITEM 10. Date of Next Meeting Wednesday 27<sup>th</sup> May 2009 – 6.00pm Councillors Room**

**NB: Tokimeki Cup Speech Contest will be held prior to this meeting in the  
Council Chamber from 4.30pm – 6.00pm**



## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that of a meeting of the **SISTER CITIES COMMITTEE** will be held:

**DATE:** WEDNESDAY 22 APRIL, 2009

**TIME:** From 6.00pm to 8.00pm – maximum 2 hours

**PLACE:** COUNCILLORS ROOM

### COMMITTEE MEMBERS:

#### Councillors

Clr Jean Hay AM, Mayor	Manly Council
Clr Alan Le Surf, Chairman of Committee	Manly Council

#### Other Representatives

<i>Ian Allpass</i>	<i>Community Member – resignation tendered</i>
<i>Gail Allpass</i>	<i>Community Member – resignation tendered</i>
Vanessa Briggs	Balgowlah Boys Campus
Liberty Campbell	St Paul's College
Wayne Collins	Community Member
Gay Collins	Community Member
Margaret Crossley	Community Member
Anthony Foster	Community Member
Helen Foster	Community Member
David Freeman	Japanese speaker
Elise Gilet	Japanese speaker
Leslee Grant	Community Member
Katie MacMahon	Japanese/Korean speaker
Sumiyo Mimori	JET/Japanese speaker
Judith Mudge	Community Member
Jack Nash	Community Member
John O'Brien	Community Member
Susan O'Brien	Community Member
Tatsuko Ryan	Japanese speaker
Trevor Schwab	Community Member
Lynette Schwab	Community Member
Carmel Smith	Community Member
Suzanne Smith	Mackellar Girls Campus
Diane Sullivan	Community Member
Yoko Sullivan	St Paul's College (maternity leave)
Kym Swaby	JET/Japanese speaker

**Council Staff**

Elaine Kent  
Ross Fleming

Sister Cities Co-ordinator  
Divisional Manager Corporate Services

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

H T Wong  
**General Manager**  
**Date:**

**ITEM 3**

**Report** Ross Fleming, Divisional Manager Corporate Services  
**To:** Sister Cities Committee  
**Date:** 22 April 2009  
**Subject:** Confirmation of Minutes of Meeting held 25<sup>TH</sup> March 2009 and Matters Arising

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**REPORT**

The draft Minutes of the Meeting held 25 March 2009 are separately circulated.

***Recommendation***

*That the Minutes of the Meeting held 25 March 2009 be noted.*

**Matters Arising**

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**ITEM 4**

**Report from:** Elaine Kent, Sister Cities Co-ordinator  
**To:** Sister Cities Committee  
**Date:** 22 April 2009  
**Subject:** Odawara Student Exchange Programme

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**REPORT**

Update on the following matters provided by Odawara Working Party and Sister Cities Co-ordinator:

## Odawara Working Party

- Student interviews held Sunday 5<sup>th</sup> April 2009

## Sister Cities Co-ordinator

- Tokimeki International School 2009 Schedule in Odawara
- Personnel changes at Odawara City Council – staff changes to International Exchange Programs and Cultural Exchange Section departments
- Qantas group booking

**RECOMMENDATION:**

THAT the information be noted.

**ITEM 5**

**Report from:** Elaine Kent, Sister Cities Co-ordinator  
**To:** Sister Cities Committee  
**Date:** 22 April 2009  
**Subject:** Tokimeki Cup Speech Contest

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**REPORT**

The Sister Cities Co-ordinator confirms the Tokimeki Cup Speech Contest will be held on Wednesday 27<sup>th</sup> May 2009 from 4.30pm – 6.00pm in the Manly Council Chamber prior to the Sister Cities Committee meeting.

The Tokimeki Working Group will provide an update at the meeting.

**RECOMMENDATION:**

THAT the information be noted.

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**ITEM 6**

**Report from:** Ross Fleming, Divisional Manager Corporate Services  
**To:** Sister Cities Committee  
**Date:** 22 April 2009  
**Subject:** Cultural Exchanges and Sister City Matters

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**Delegation to Yeong-do, Busan ,South Korea**

Update on Manly Council delegation decision for 6 persons to visit Yeong-do in South Korea from 28 May to 2 June 2009 regarding establishing a Friendship City arrangement.

**RECOMMENDATION:**

That the information be noted.

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**ITEM 7**

**Report from:** Ross Fleming, Divisional Manager Corporate Services  
**To:** Sister Cities Committee  
**Date:** 22 April 2009  
**Subject:** Statement of Current Balance of Sister Cities Committee Account

**REPORT**

A Financial Report for the Sister Cities Accounts as at 31 March 2009 is tabled:

<b>MANLY SISTER CITIES COMMITTEE FINANCIAL STATEMENT AS AT MARCH 2009 (reporting activity in current accounts) FINANCIAL YEAR - 2008/2009</b>		
<b><u>1. SISTER CITIES DEPOSITS ACCOUNT</u></b>		
<b>No. 008000 9200 8088</b>		
Balance of Account as at :	1 March 2009	\$594.84
<b>Balance of Account as at:</b>	<b>31 March 2009</b>	<b><u>\$594.84</u></b>
<b><u>2. BUDGET ALLOCATION</u></b>		
<b>No. 011031 0027 0120</b>		
Balance of Account as at :	1 March 2009	\$12,346.46
	Nil	\$0.00
<b>Balance of Account as at:</b>	<b>31 March 2009</b>	<b><u>\$12,346.46</u></b>
<b><u>3. ODAWARA EXCHANGE ACCOUNT</u></b>		
<b>No. 008000 9200 8094</b>		
Balance of Account as at :	1 March 2009	\$8,211.82
	Nil	\$0.00
<b>Balance of Account as at:</b>	<b>31 March 2009</b>	<b><u>\$8,211.82</u></b>
<b><u>4. JOAN THORBURN - TOKIMEKI DONATIONS ACCOUNT</u></b>		
<i>[To be used for Student Award for Tokimeki Program in memory of Joan Thorburn]</i>		
<b>No. 008000 9200 8092</b>		
Opening Balance	1 March 2009	\$1,020.00
<b>Plus:</b>		
Mar 2009	Donations Received	\$200.00
<b>Balance of Account as at:</b>	<b>31 March 2009</b>	<b><u>\$1,220.00</u></b>

**RECOMMENDATION:**

THAT the Financial Report for March 2009 be received.

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<b>ITEM</b>	<b>8</b>	<b>Correspondence</b>	
		The following correspondence has been received. (Items of correspondence sent and received will be read by the Sister Cities Co-ordinator)	
		<b>RECOMMENDATION:</b> THAT the correspondence be received and noted.	
<b>ITEM</b>	<b>9</b>	<b>General Business brought to the Attention of the Chair Prior to the Meeting and Approved for Consideration</b>	
		<b>RECOMMENDATION:</b>	
<b>ITEM</b>	<b>10</b>	<b>Date of Next Meeting Wednesday 27<sup>th</sup> May 2009 – 6.00pm Councillors Room</b>	