NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that of a meeting of the **SISTER CITIES COMMITTEE** will be held:

DATE: **WEDNESDAY 24 JUNE, 2009**

TIME: From 6.00pm to 8.00pm – maximum 2 hours

PLACE: **COUNCILLORS ROOM**

COMMITTEE MEMBERS:

Councillors

Clr Jean Hay AM, Mayor	Manly Council
Clr Alan Le Surf, Chairman of Committee	Manly Council

Other Representatives

Vanessa Briggs	Balgowlah Boys Campus
Liberty Campbell	St Paul's College
Wayne Collins	Community Member
Gay Collins	Community Member
Margaret Crossley	Community Member
Anthony Foster	Community Member
Helen Foster	Community Member
David Freeman	Japanese speaker
Elise Gilet	Japanese speaker
Leslee Grant	Community Member
Katie MacMahon	Japanese/Korean speaker
Sumiyo Mimori	JET/Japanese speaker
Judith Mudge	Community Member
Jack Nash	Community Member
John O'Brien	Community Member
Susan O'Brien	Community Member
Tatsuko Ryan	Japanese speaker
Trevor Schwab	Community Member
Lynette Schwab	Community Member
Carmel Smith	Community Member
Suzanne Smith	Mackellar Girls Campus
Diane Sullivan	Community Member
Yoko Sullivan	St Paul's College (maternity leave)
Kym Swaby	JET/Japanese speaker

Council Staff

Elaine Kent	Sister Cities Co-ordinator
Ross Fleming	Divisional Manager Corporate Services

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

H T Wong
General Manager
Date:

AGENDA

SISTER CITIES COMMITTEE

MEETING TO BE HELD ON WEDNESDAY 24 JUNE, 2009 AT 6.00PM
COUNCILLORS ROOM

ITEM	**1**	**Apologies and leave of absence**
ITEM	**2**	**Declarations of Interest – Pecuniary / Non- Pecuniary**
ITEM	**3**	**Confirmation of Minutes of Meeting held 22nd April 2009 and Matters Arising**
ITEM	**4**	**Report – Cancellation of 2009 Odawara Student Exchange Programme, Proposal for a Virtual Exchange and other relevant matters**
ITEM	**5**	**Report - Tokimeki Cup Speech Contest Awards**
ITEM	**6**	**Report - Cultural Exchanges and Sister City Matters:** - **Friendship Relationship and visit to Yeong-do, South Korea** - **Proposal for a lifesaving skills project with Gunnedah**
ITEM	**7**	**Financial Report**
ITEM	**8**	**Correspondence**
ITEM	**9**	**General Business brought to the Attention of the Chair Prior to the Meeting and Approved for Consideration**
ITEM	**10**	**Date of Next Meeting Wednesday 22nd July 2009 – 6.00pm Councillors Room**

ITEM 3

Report **Ross Fleming, Divisional Manager Corporate Services**

To: **Sister Cities Committee**

Date: **24 June 2009**

Subject: **Confirmation of Minutes of Meeting held 22nd April 2009 and Matters Arising**

REPORT

The draft Minutes of the Meeting held 22nd April 2009 are separately circulated.

RECOMMENDATION:

That the Minutes of the Meeting held 22 April 2009 be noted.

Matters Arising

ITEM 4

Report from: **Elaine Kent, Sister Cities Co-ordinator**

To: **Sister Cities Committee**

Date: **24 June 2009**

Subject: **Cancellation of Odawara Student Exchange Programme**

REPORT

Council was advised of concern within Japan about the epidemic of H1N1 Influenza (Human Swine Flu).

Further to those concerns, and under directives from the Japanese Ministry of Foreign Affairs, Ministry of Health, Labour and Welfare and the Kanagawa Prefectural Government, Odawara City advised us that the Tokimeki Student Exchange this year will not go ahead due to concerns for student welfare and health issues.

The Sister Cities Committee met to discuss this situation and after consideration and interaction with Odawara City by email and telephone, accepted the advice from Odawara for cancellation of the 2009 Manly/Odawara Student Exchange Programme and responded with understanding of the situation and that their government guidelines and directives must be met.

Therefore, the group booking for 18 persons with Qantas was cancelled and cancellations were made to other events on the Manly itinerary.

Students and their families were informed and student contributions refunded.

Our counterparts in Odawara are disappointed, as are we, about this turn of events - a first for Council's Sister Cities Committee having to cancel a student exchange after 18 years of this annual event.

In order to maintain a learning and cultural experience for the students who have missed out on the exchange this year it has been proposed by Principal of Balgowlah Boys Campus, Mr Dean White, that a virtual exchange be explored.

Odawara City have emailed their interest in such a project to reunite the students from Manly and Odawara and this will be discussed.

Principal of Balgowlah Boys Campus, Mr Dean White, will be in attendance to discuss the proposed virtual exchange.

An outline of the virtual exchange proposal will be sent to Odawara City for their endorsement.

Soldiers Diary

Handover of Soldiers Diary at North Fort – Committee discussion on this important event now the student exchange will not be running at the time of this historic handover. Word has been received from Mr Ozaki that he, and maybe others, will still visit Manly to be part of the ceremony.

Expressions of Interest – Student Exchange Chaperones

Discussion on expressions of interest for participation in the 2010 Japanese exchange programme.

RECOMMENDATION:

THAT the information be noted.

ITEM 5

Report from:	**Elaine Kent, Sister Cities Co-ordinator**
To:	**Sister Cities Committee**
Date:	**24 June 2009**
Subject:	**Tokimeki Cup Speech Contest**

REPORT

The Tokimeki Cup Speech Contest was held on Wednesday 27th May 2009 from 4.30pm – 6.00pm at Manly Council in the Council Chamber.

Attendees were competing students, their families, school representatives and Council staff.

MC of the event was Councillor Alan Le Surf, Chairperson of the Sister Cities Committee.

Judges of the competition were Ms Elise Gilet and Mr David Freeman, ex Tokimeki students and current members of Council's Sister Cities Committee, both Japanese language speakers.

18 students – 12 girls and 6 boys – representing 5 schools – competed in the event.

The following were the 6 award categories and the names of the winners and their school:

Team Effort – Mackellar Girls Campus
Heritage Award – Miss Monica Flint, Manly Selective Campus, Year 9
3rd Prize – Mr Harrison Fleming, Balgowlah Boys Campus, Year 10
2nd Prize – Miss Regina Chen, Mackellar Girls Campus, Year 10

Tokimeki Cup 1st Prize – Miss Catherine Chen, Manly Selective Campus, Year 9

And the new Award Category of the 'Joan Thorburn Inspirational Achievement Award' was awarded to Mr Richard Heasman, St Paul's College, Year 10.

Further information on the event will be provided by organisers Liberty Campbell and Yoko Sullivan.

RECOMMENDATION:

THAT the information be noted.

ITEM 6

Report from:	**Ross Fleming, Divisional Manager Corporate Services**
To:	**Sister Cities Committee**
Date:	**24 June 2009**
Subject:	**Cultural Exchanges and Sister City Matters**

Yeong-do

The delegation who visited Yeong-do, Busan ,South Korea will provide feedback on the visit.

Gunnedah

A Sister Cities Committee member has proposed a lifesaving skills project to reactivate the relationship between Manly and our Friendship City of Gunnedah. The Committee is asked to consider a pilot project, with involvement from Queenscliff Surf Club, whereby instructors visit Gunnedah to train groups (to be identified) in Gunnedah on lifesaving skills, basic resuscitation and defibulation. The proposal will be tabled for discussion.

RECOMMENDATION:

That the information be noted.

ITEM 7

Report from: **Ross Fleming, Divisional Manager Corporate Services**

To: **Sister Cities Committee**

Date: **24 June 2009**

Subject: **Statement of Current Balance of Sister Cities Committee Account**

REPORT

A Financial Report for the Sister Cities Accounts as at 15 June 2009 is tabled:

MANLY SISTER CITIES COMMITTEE
FINANCIAL STATEMENT AS AT
May / June 2009
(reporting activity in current accounts)
FINANCIAL YEAR - 2008/2009

1. SISTER CITIES DEPOSITS ACCOUNT
No. 008000 9200 8088

Balance of Account as at :	1 April 2009	$594.84
Balance of Account as at:	**15 June 2009**	**$594.84**

2. BUDGET ALLOCATION
No. 011031 0027 0120

Balance of Account as at :		1 April 2009	$12,346.46
Less:			
19/05/2009	Jardine Lloyd Thompson	Odawara Travel Insurance Policy 2008	-$1,500.00
18/05/2009	Refreshments Odawara Orientation		-$114.50
27/05/2009	Refreshments Tokimeki Cup		-$55.34
27/05/2009	Picture Frame Tokimeki Cup		-$131.82
Balance of Account as at:		**15 June 2009**	**$10,544.80**

3. ODAWARA EXCHANGE ACCOUNT
No. 008000 9200 8094

Balance of Account as at :	1 April 2009	$8,211.82
1/05/2009	Deposits - Odawara Student Exchange	$30,000.00
Balance of Account as at:	**31 May 2009**	**$38,211.82**

3/06/2009	Refunds - Odawara Student Exchange		-$30,000.00
9/06/2009	Liberty Campbell	Reimburse Trophies/Awards Tokimeki Cup	-$216.55
9/06/2009	Yoko Sullivan	Reimburse Trophies/Awards Tokimeki Cup	-$50.00
11/06/2009	Qantas Airways Ltd	Refund of Deposit	$2,500.00
Balance of Account as at:		**15 June 2009**	**$10,445.27**

4. JOAN THORBURN - TOKIMEKI DONATIONS ACCOUNT

No. 008000 9200 8092

[To be used for Student Award for Tokimeki Program in memory of Joan Thorburn]

Opening Balance	1 April 2009	$1,220.00
Plus:		
	Nil	
Balance of Account as at:	**15 June 2009**	**$1,220.00**

RECOMMENDATION:

THAT the Financial Report for May/June 2009 be received.

ITEM	**8**	**Correspondence**
		Items of correspondence sent and received will be tabled.
		RECOMMENDATION: THAT the correspondence be received and noted.
ITEM	**9**	**General Business brought to the Attention of the Chair Prior to the Meeting and Approved for Consideration**
		RECOMMENDATION:
ITEM	**10**	**Date of Next Meeting Wednesday 22 July 2009 – 6.00pm Councillors Room**