

## MINUTES OF MEETING

# SISTER CITIES COMMITTEE

# **HELD Wednesday 22 April 2009**

## PRESENT:

## Councillors

CIr Jean Hay AM, Mayor Manly Council CIr Alan Le Surf, Chairman of Committee Manly Council

# **Other Representatives**

Vanessa Briggs
Wayne Collins
Community Member
Gay Collins
Community Member
Community Member
Community Member
Community Member
Japanese Speaker

Katie MacMahon

Sumiyo Mimori

Japanese/Korean Speaker

JET/Japanese Speaker

Community Member

Yoko Sullivan St Pauls College (maternity leave)

**Council Staff** 

Elaine Kent Sister Cities Co-ordinator

Ross Fleming Divisional Manager Corporate Services

# TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on Wednesday 22<sup>nd</sup> April 2009, to consider the matters referred to it and now reports having reached the decisions taken and recommendations stated hereunder:

**OPEN** The Meeting Commenced At 6.10pm.

# ITEM 1 APOLOGIES AND LEAVE OF ABSENCE ACTION

Apologies:

Sue Smith Mackellar Girls Campus Elise Gilet Japanese Speaker

Yoko Ichikawa Manly Selective Campus David Tomlin Manly Selective Campus

Diane Sullivan Community Member Leslee Grant Community Member Judi Mudge Community Member Tatsuko Ryan Japanese Speaker Lyn Schwab Community Member Tony Foster Community Member Helen Foster Community Member Liberty Campbell St Pauls College

Leave of Absence:

Sumiyo Mimori JET/Japanese Speaker – letter for 1 year

leave

Moved: Wayne Collins Seconded: John O'Brien

Attendance sheet passed around. Apologies given and noted. Wayne and Gay Collins, and Vanessa Briggs, signed and handed in their letters of acceptance.

lan and Gail Allpass resignation from the Committee received and noted.

#### ITEM 2 DECLARATION OF INTEREST

There were no declarations of pecuniary or non-pecuniary interest.

# ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Committee meeting held 25<sup>th</sup> March 2009 were confirmed subject to the following amendments:

Change "park bench" to "memorial seat".

Moved: Jean Hay

Seconded: Carmel Smith

# ITEM 4 REPORT – Odawara Student Exchange Programme

Sister Cities co-ordinator provided an update on the Odawara Student Exchange Programme:

 16 students chosen for the exchange this year – 9 boys and 7 girls representing 7 schools

- Letters sent to successful students and their school Principals advising them of participation in the programme
- Draft Agenda for Welcome Orientation on 30<sup>th</sup> April 2009 was discussed
- Certificates that are handed to participants and chaperones on the exchange programme will now be done in-house
- Insurance policy, cover and quote has been sought
- Odawara group now depart Manly 10<sup>th</sup> August 2009
- Amended Manly Itinerary handed out
- Amended Sister Cities Calendar handed out

John O'Brien provided feedback on the Odawara Working Party meeting and advised that Mr Ozaki wants:

- Odawara group to visit Blue Mountains
- Odawara formal dinner to remain at Krung Thai restaurant

**ACTION** 

After further Committee discussion about the Manly Itinerary it was agreed:

- Order an Australian native to plant at Odawara Close
- Unveil Odawara Close heritage sign at Tree Planting Ceremony on Tuesday 4<sup>th</sup> August
- Wednesday 5<sup>th</sup> August visit to North Fort Manly and Odawara students attend. Handover of Japanese soldiers diary event and afternoon activities at Queenscliff
- Thursday 6<sup>th</sup> August bus trip to Blue Mountains Odawara students only and their chaperones with Sister Cities members assisting – have a 'Hiroshima Day' component during the day (eg like previous event held at Narrabeen Fitness Camp)
- Home party at O'Brien's Thursday 6<sup>th</sup> August
- Farewell at Balgowlah Bowling Club on Sunday 9<sup>th</sup> August

North Fort - Sumiyo Mimori will reply to Kevin Browning's email.

Trevor Schwab has a DVD (6 1/2 minutes) of 1995 opening of area at North Head and suggested this could be shown. Mayor advised she is on the Australia Remembers Committee.

Thursday 6<sup>th</sup> August – Sister Cities Co-ordinator to book Queenscliff Surf Club.

Shuttle bus needed to get to and from North Fort and Queenscliff Surf Club – this to be further discussed.

Sister Cities Co-ordinator to check how many grey t-shirts left to add to uniform order if more needed.

Student Preparation Meeting dates were provided:

Wednesday 20th May 2009

(no meeting Wednesday 27th May 2009 due to Tokimeki Cup Speech Contest being held at Manly Council)

- Wednesday 3rd June 2009
- Wednesday 10th June 2009
- Wednesday 17th June 2009
- Wednesday 24th June 2009
- Wednesday 1st July 2009

Sister Cities Co-ordinator will check with Manly Selective Campus as venue for Preparation Meetings. John O'Brien would like to meet with someone at MSC prior and hopes MSC Japanese teacher will be involved. If MSC not available, offer from Balgowlah Boys Campus will be accepted.

Orientation Running Sheet tabled and accepted. Ross Fleming and Elaine Kent will collect forms and money prior to start and issue

receipts.

SCC Diary dates for 2009 were handed out – not for Council's SCC website – only send to members via email.

## Recommendation

That the information be noted.

# ITEM 5 REPORT – Tokimeki Cup Speech Contest

Tokimeki Certificates handed to Yoko Sullivan.

Sumiyo asked if Cup could be cleaned – Yoko said she will polish it – it is at Stella Maris at present.

Yoko briefed Committee about Joan's award – she and Liberty would like it to go to a student who tried hard. Suggestions for this encouragement award were for:

- a silver salver (approx \$500)
- an award smaller than the Tokimeki Cup
- an etched glass trophy as it will last longer
- wording of "Joan Thorburn Encouragement Award".

Yoko will discuss suggestions with Liberty and they will make a decision.

Sumiyo said Mr Ozaki wanted a Joan Thorburn trophy for both Odawara and Manly students.

John asked that Sumiyo check with Mr Ozaki about an Odawara Joan Thorburn award and what they wanted.

#### Recommendation

That the information be noted.

# ITEM 6 REPORT – Cultural Exchanges and Sister City Matters – Relationship with Yeong-do, South Korea

Ross advised who will make up delegation – Mayor, General Manager, Chairperson of Sister Cities Committee, 5 Sister Cities Committee Members -(Henry Wong, Jean Hay, Alan Le Surf, John O'Brien, Wayne/Gay Collins, Lyn/Trevor Schwab) – 8 persons.

Ross provided information on:

- Homestay accommodation and flight arrangements to date Young Cha of KLAFIR assisting with all arrangements
- Yeong-do officials will meet group at airport and assist with transfers
- No visa needed for visits less than 90 days
- Young Cha asked for an itinerary and this will be provided to delegation once received
- Manly booth Ross and Elaine will source material, brochures and posters

It was suggested that Manly delegation wear Manly t-shirts if

**ACTION** 

**ACTION** 

volunteering in the booth.

Trevor and Lyn advised they will go 3 days earlier to Seoul

Gifts were discussed and this will be further discussed.

Dates of visit - leave 28<sup>th</sup> May and return 2<sup>nd</sup> June 2009 – this to be confirmed.

It was asked if a meeting could be set up with delegates and Young Cha of KLAFIR – Ross will organise.

## Recommendation

That the information be noted.

## ITEM 7 FINANCIAL REPORT

That the Financial Report for March 2009 be accepted.

Moved: Gay Collins Seconded: John O'Brien

## Recommendation

That the information be noted.

## ITEM 8 CORRESPONDENCE

**ACTION** 

**ACTION** 

The following correspondence was received:

- Resignation letter from Ian Allpass and Gail Allpass
- Email advising Chairperson, Cr Alan Le Surf did not interview Cr Heasman's son during student interviews for the 2009 Manly/Odawara Student Exchange Programme
- Advice from Taito City re TICC dissolving and DVD's of MSC band visit
- Advice from TICC regarding reforming of their Committee
- Australia Japan Society invitations to events
- Email from Principal of Manly Selective Campus, Mr David Tomlin, advising in principle agreement to holding Preparation Meetings at that school – he will confirm when school resumes
- Email from Vanessa Briggs of Balgowlah Boys Campus offering her school for meetings
- Draft Tokimeki Itinerary from Odawara
- Confirmation from Odawara to accept student with medical condition
- Email confirming homestay accommodation in Yeong-do
- Email from Sumiyo Mimori updating status of soldier's diary handover

Wayne spoke about TICC letter – that Committee was community based as opposed to Council.

Sumiyo said she got an email saying Mr Suzuki would be person representing TICC.

Replies sent to Taito City and TICC in regard to their correspondence.

Correspondence noted.

## Recommendation

That the information be noted.

## ITEM 9 GENERAL BUSINESS

**ACTION** 

 Sumiyo's farewell – email sent to members. \$30/head for Seafood platter for 2-3 people including gelato and coffee at Manly Fish Cafe, Wentworth Street on Wednesday 6<sup>th</sup> May 6.30pm – Committee members only.

Yoko has an album to sign for Sumiyo.

BYO wine.

Wayne, Alan, Katie, John, Sue, Trevor, Sumiyo, David, Margaret advised they would attend. Members to advise Judi Mudge of their attendance to confirm with restaurant.

- 2. John asked for name tags for Committee members. Trevor said there is a revolving name tag,
- 3. Uniforms to be ordered from Acacia Ph: 8976 1500 student tops, grey t-shirts- <a href="mailto:sales@totallyworkwearbrookvale.com.au">sales@totallyworkwearbrookvale.com.au</a> An email has been sent.

#### Recommendation

That the information be noted.

# ITEM 8 NEXT MEETING DATE:

Date: 27 May 2009 Time: 6.00pm

**Venue: Councillors room** 

(Note: The 27 May 2009 meeting has been deferred to 24 June

2009)

Meeting closed at 8.05pm