



## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that of a meeting of the **SISTER CITIES COMMITTEE** will be held:

**DATE:** Wednesday 26 August, 2009

**TIME:** From 6.00pm

**PLACE:** Councillor's Room, Town Hall, 1 Belgrave Street, Manly

### COMMITTEE MEMBERS:

#### Councillors

Cllr Jean Hay AM, Mayor  
Cllr Alan Le Surf

Manly Council  
Manly Council - Chair

#### Other Representatives

Vanessa Briggs	Balgowlah Boys Campus
Liberty Campbell	St Paul's College
Wayne Collins	Community Member
Gay Collins	Community Member
Margaret Crossley	Community Member
Anthony Foster	Community Member
Helen Foster	Community Member
David Freeman	Japanese speaker
Elise Gilet	Japanese speaker
Leslee Grant	Community Member
Katie MacMahon	Japanese/Korean speaker
Sumiyo Mimori	JET/Japanese speaker
Judith Mudge	Community Member
Jack Nash	Community Member
John O'Brien	Community Member
Susan O'Brien	Community Member
Tatsuko Ryan	Japanese speaker
Trevor Schwab	Community Member
Lynette Schwab	Community Member
Carmel Smith	Community Member
Suzanne Smith	Mackellar Girls Campus
Diane Sullivan	Community Member
Yoko Sullivan	St Paul's College (maternity leave)

Kym Swaby


JET/Japanese speaker

**Council Staff**

Elaine Kent  
Ross Fleming

Sister Cities Co-ordinator  
Divisional Manager Corporate Services

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.



Amanda Spalding  
**Deputy General Manager**

Date: 19 August 2009





## MINUTES OF MEETING

### SISTER CITIES

HELD WEDNESDAY 29 JULY 2009

#### PRESENT:

##### Councillors

Cllr Alan Le Surf

Manly Council - Chair

##### Other Representatives

Elise Gilet

Community Member

Katie McMahon

Community Member

Leslee Grant

Community Member

Trevor Schwab

Community Member

Lyn Schwab

Community Member

John O'Brien

Community Member

Susan O'Brien

Community Member

Judi Mudge

Community Member

Carmel Smith

Community Member

Tony Foster

Community Member

Helen Foster

Community Member

Wayne Collins

Community Member

Gay Collins

Community Member

Vanessa Briggs

Balgowlah Boys

Tatsuko Ryan

Community Member

##### Council Staff

Elaine Kent

Sister Cities Co-ordinator

Ross Fleming

Divisional Manager Corporate Services

#### TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on 29<sup>th</sup> July, 2009, to consider the matters referred to it and now provides the following advice to Council.

**OPEN** The meeting commenced at 6.00pm

#### ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

#### ACTION

##### Apologies:

Mayor, Cllr Jean Hay AM, Diane Sullivan, Liberty Campbell, Yoko Sullivan, Jack Nash and David Freeman

##### Leave of Absence:

Sumiyo Mimori JET/Japanese Speaker – 1 year  
Margaret Crossley Community Member – 4 months

**ITEM 2 DECLARATION OF INTEREST**

There were no declarations of pecuniary or non-pecuniary interest.

**ITEM 3 CONFIRMATION OF MINUTES**

The minutes of the Committee meeting held 24<sup>th</sup> June 2009 were approved, subject to the names of the delegates who went to Yeongdo be included in the Chairman’s Report.

**MATTERS ARISING**

There were no matters arising.

**ACTION**

**ITEM 4 REPORT – VIRTUAL EXCHANGE FOR 2009 – ODAWARA STUDENT EXCHANGE**

John O’Brien provided a verbal report on programme planning to date. BBC Students (4 boys) are putting together a DVD about their school and this will be shown to Mr Ozaki. The students will give a speech and presentation at the school Thursday 6<sup>th</sup> August 2009

Meeting planned for Tuesday 28 July at Balgowlah Boys did not proceed as no students had turned up by 4.00pm

Sue & John O’Brien, Alan Le Surf; Trevor Schwab and Elaine Kent to attend Virtual Exchange meeting on 6 August.

**Odawara Delegation**

The Chair advised that there would be 3 officials from Odawara visiting Manly on 4, 5 & 6 August:

- Mr Noriaki Ozaki - Chairperson, Tokimeki International School Committee Odawara City
- Ms Sumiyo Mimori - Tokimeki International School Committee, Odawara City
- Ms Yoko Mikurube - Head Taxation Department, Representing the Mayor of Odawara City, - Kenicki Kato

Elaine to contact Odawara to offer airport transfers to visitors. Helen Foster, John and Wayne offered help if needed for airport pickup. Trevor & Lynne Schwab offered homestay for visitors.

Proposed Itinerary for the visit by Odawara official delegation was discussed as follows:

4 August			
Tuesday	07:35	Arrive Sydney	
			Transfer from Airport by Sister Cities Committee Members to Manly Pacific Hotel
	11:15	Visit to St Andrew’s Church to pay respect to Joan Thorburn	
	12:00	Lunch	
	14:00	Afternoon	Visit to Odawara Close
	18.30	Dinner:	Thai Thup Siam

5 August		
Wednesday	10:00	Manly Council – Diary Handover to Family
	11:30	North Fort - Museum
	13:00	Manly Council, Mayoral Lunch
	18.30	Dinner - Home Party, Hosts: John & Sue O'Brien
Thursday	10.30	Balgowlah Boys Campus – Meeting to discuss “Virtual Exchange”
6 August		
	12:00	Lunch
	21.55	Depart Sydney

**Resolved**

That the information be received and noted.

**ACTION**

**ITEM 5 REPORT – DIARY HANDOVER**

The arrangements for the official handover of the diary of Mr Tsuzuku Maruyama to a representative of Mr Maruyama’s family was discussed.

The Chair advised the Committee the list of invitees who will be attending the official handover of the Japanese Sailor’s diary on Wednesday 5 August.

The Committee was told that Diary has been translated into English and copies would be available on the day.

The Mayor and Tim Ford’s speeches are to be translated into Japanese.

The Chairman requested that copies of speeches, etc. to be available for the Press. (Press packs)

Tatsuko Ryan offered to translate speeches on day.

**Resolved**

That information be received and noted.

**ITEM 6 REPORT – CULTURAL EXCHANGES**

**Gunnedah**

The Chair read the response from Mayor of Gunnedah. Matter to be referred back to Queenscliff Surf Club. Suggestion that representatives from Gunnedah visit Manly to discuss. Project will need to be worked up by Queenscliff Surf Club, with assistance from Committee members, including dates, costs, accommodation offers, meals, and other contingencies.

**Resolved**

That the progress report be received and noted.

**ITEM 7 REPORT – FINANCE REPORT**

The Financial Report for June 2009 was presented.

**Resolved**

That the Financial Report for June 2009 be received and noted.

**ITEM 8 CORRESPONDENCE**

Correspondence was read by the Secretary.

**Resolved**

That the correspondence be noted.

**ITEM 9 GENERAL BUSINESS**

- The Chair advised Committee of letter from Jing'an re their proposed visit to discuss 10 year anniversary and World Expo 2010. November for visit is proposed at this stage.
- The Chair advised that Taito City has also advised that they would like to come at end of year to pay their respects to Joan Thorburn.
- Elaine Kent informed the Committee that she will be on annual leave 7 – 21<sup>st</sup> August
- Members asked whether the agenda business papers could be reduced in size (The Chair advised the Committee about the new Secretariat process and that is how now all Committees are done).
- John & Sue O'Brien to an email to members re Home Party
- Official photo album of Yeong-do Visit from John O'Brien was tabled, as well as a Framed gift from the Mayor of Yeong-do to Manly.

**Resolved**

That the information be noted.

**ITEM 10 NEXT MEETING DATE:**

**Date: 26 August 2009**

**Time: 6.00pm**

**Venue: Councillors Room**

EK

Meeting closed at 7.40pm



**REPORT TO:** Sister Cities Committee

**MEETING DATE:** 26 August 2009

**AUTHOR:** John O'Brien, Sister Cities Committee

**SUBJECT:** **Virtual Exchange for 2009 Odawara Student Exchange Programme**

## 1. INTRODUCTION

Attaching a progress Report from John O'Brien on the Virtual Exchange – 2009 Odawara Student Exchange.

## 2. INFORMATION - REPORT – ODAWARA EXCHANGE - DELEGATION 4-6 AUG 09

Due to the H1N1 Swine Flu, this year's student exchange was cancelled. An Odawara delegation headed by Mr Ozaki, Ms Mikuruke and Ms Mimori arrived on 4 August for a 3 day visit. During this time, the delegation attended the following functions / activities:

- Paid tribute to the former Chairperson of the Sister Cities Committee by attending the Church in Manly where Joan Thorburn's ashes are entombed;
- Attended the annual Sister Cities dinner at the Thai Thum restaurant Pittwater Road Manly with 10 members from the Committee;
- Attended the Mayoral Morning tea handover of the Japanese diary at Manly Council on Wednesday morning, then afterwards toured North Fort Museum;
- Attended a lunch at Manly Council , which included the Japanese Consul, Mayor of Manly, General Manager of Manly Council, MAJGEN Foord, North Fort Delegates and other dignitaries';
- Was guest of honour at a home party at John and Sue O'Brien's place in Balgowlah Heights. Approximately 20 committee members attended;
- The delegation visited Odawara Close at Fairlight and viewed the new plaque that has been on display since 2008;
- The Balgowlah Boys High School, hosted by Vanessa Briggs, Japanese teacher. During the visit to the school, which included morning tea and lunch, made by the students in the schools catering dept, discussions were held in relation to the virtual exchange proposal between Manly and Odawara. It was agreed, by the end of Aug a short DVD would be compiled by Balgowlah Boys and sent to Odawara and vice versa. It was also agreed that Odawara City Hall purchase equipment and software necessary to comply with the "Tele-conferencing" set up at Balgowlah Boys. Therefore, by the end of Sept, it is anticipated that a live virtual exchange occur between students at Bally Boys and students in Odawara. A few "trial runs" will need to be conducted before the official first live virtual exchange. Both parties agreed that the virtual exchanges continue into 2010.



Mr Ozaki informed the committee that he was planning to give the original copy of the diary to the grandson of the sailor in Aug 2009.

Copy of thankyou message from Odawara below.

Jean and Everyone,

On behalf of the Odawara delegates, Ozaki-san and Mikurube-san, I thank you very much for holding the historic handover of Mr Maruyama's diary!! and thank you for having us in Manly! We arrived back in Odawara this morning safely. As it was part of Ozaki-san's speech, we will never forget the handover held in Manly. The diary now is kept safely at Odawara Council. Mr Iiyama spoke to Mr Maruyama's grandson and let him know that the diary arrived safely. The grandson, Yoshihito-san told us that the family read some newspaper in Nagano, and they are appreciative and touched by the handover held in Manly. Thank you once again, and we will keep in touch! ARIGATOU GOZAIMASHITA!  
Best regards,

Sumiyo

### **3. RECOMMENDATION:**

That the report be received and noted.

**Elaine Kent**  
**Sister Cities Co-ordinator**  
**16 July 2009**



**TO:** Sister Cities Committee

**MEETING DATE:** 26 August 2009

**AUTHOR:** Ross Fleming – Executive Manager Corporate Services

**SUBJECT:** **Mr Tsuzuku Maruyama - Diary Handover**

## 1. INTRODUCTION

Report on the official handover of the Japanese Sailor's diary.

## 2. REPORT

The Diary of Tsuzuku Maruyama was initially found in January 1943 in New Guinea. It was discovered in a destroyed bunker by an Australian artillery officer, Lieutenant Chisholm Cutts, from the 1st Australian Mountain Battery during their deployment on operations in the Buna area of New Guinea.

It was brought back to Australia and eventually passed through the artillery network to the Royal Australian Artillery Historical Company who has a critical role in the preservation of the history and heritage of Australian artillery. From 2006, the Diary was then held and displayed at the National Artillery Museum at North Fort near Manly.

During a Manly Council Sister City visit to the Artillery Museum in 2007, the Diary was shown to the visitors from Odawara who recognised the importance of this diary to the Marayuma family. Subsequently with the aid of the Manly Sister City Committee the diary was translated and the family of Mr Maruyama found.

The Australian Army Artillery Museum and the Royal Australian Artillery Historical Company both agreed that the original Diary should be returned to the family. The Diary was then given to the Manly Council to facilitate the handover of the Diary to Mr Noriaki Ozaki, chairperson, Tokimeki International School Committee, Odawara City, representing Mr Maruyama's family, at an official ceremony which took place in the Council Chambers on Wednesday 5<sup>th</sup> August 2009.

The ceremony received much interest and was covered by local, national and international media (print and television).

Official guests at the handover included:

The Mayor Clr Jean Hay AM

Mr David Hay MBE  
Mr Noriaki Ozaki - Chairperson, Tokimeki International School Committee Odawara City  
Ms Sumiyo Mimori - Tokimeki International School Committee, Odawara City  
Ms Yoko Mikurube - Head Taxation Department, Representing the Mayor of Odawara City,  
- Kenicki Kato  
Mr Nobuhito Hobo - Consul General of Japan  
Mr Takada Isami - Vice Consul General of Japan  
Mr Kenji Ikeda - Director, CLAIR Sydney  
Mr Mitsunobu Sugimoto - Deputy Director, CLAIR Sydney  
Mr Ken McBride - CLAIR Sydney  
Ms Tokiko Kiyota - Director, The Japan Foundation  
Mr Wakao Koike - Deputy Director, The Japan Foundation  
Mr Shota Miyake - Visiting staff (Trainee) The Japan Foundation  
Mr Ian Stewart - Director, NSW Australia Japan Society  
Mr Leigh McClintock - President, National Australia Japan Society  
Mr Kevin Browning, OAM - Chairman, Royal Australia Artillery Historic Company (RAAHC)  
Mr Jeff Evans, - Director, RAAHC  
Major General Tim Ford AO, Retired - Patron RAAHC  
Mr Laurie Hindmarsh - World War 2 Veteran  
Councillor Alan Le Surf - Chair Sister Cities Committee  
Henry Wong - General Manager

Upon return to Japan Mr Ozaki, Ms Mimori and Ms Mikurube arranged to return the diary to Mr Maruyama's family. The following email was received from Mr Sekino on Friday 14 August 2009, advising details of the handover to the family.

Dear Ms. Elaine

Hello.

Thank you for your kindness during visiting Manly. Mr. Ozaki, Ms. Mimori and Ms. Mikurube arrived safely at Odawara on 7th August 2009. Maruyama's Diary too. We released Historic Handover of Maruyama's Diary to Japanese local presses on 10th August. They were interested in this historical affair too hard. This article appeared in four newspapers on 11th August.

Then Mr. Ozaki, Ms. Mimori, Mr. Iiyama city officer and Mr. Iida city officer went to Nagano in where Maruyama's family has lived on 12th August. His grandson: Yoshihito, his second daughter: Chieko, his third daughter: Matsumi and so on of Maruyama's family gathered in Nagano. We handed the Maruyama's Diary to them in good condition. All of them were very glad. Some one of his family also wept recalling memories of Tuduku. They have great thanked all of persons concerned with this. Please convey to all of Manly friends their thanks.

King regards.

Kenji Sekino  
Director of Cultural Exchange Section  
Odawara City Office

**3. RECOMMENDATION:**

That the information be received and noted.

**Ross Fleming  
Executive Manager, Corporate Services  
18 August 2009**

**ATTACHMENTS**

Nil.



**TO:** Sister Cities Committee

**MEETING DATE:** 26 August 2009

**AUTHOR:** **Ross Fleming, Divisional Manager Corporate Services**

**SUBJECT:** **Financial Statement / Current Balance of Sister Cities Committee Account(s)**

**1. INTRODUCTION**

The Financial Report for the Sister Cities Accounts as at 31 July 2009 is tabled:

**2. INFORMATION**

Nothing further to report.

**3. RECOMMENDATION:**

That the Financial Report for July 2009 be received and noted.

**Ross Fleming**  
**Divisional Manager, Corporate Services**  
**18 August 2009**

**ATTACHMENTS**

1. Financial Statement

**MANLY SISTER CITIES COMMITTEE**  
**FINANCIAL YEAR - 2009/2010**  
**FINANCIAL STATEMENT AS AT JULY 2009**  
**(reporting activity in current accounts)**

**1. SISTER CITIES DEPOSITS ACCOUNT**

**No. 008000 9200 8088**

Balance of Account as at :	1 July 2009	\$594.84
<b>Balance of Account as at:</b>	<b>30 July 2009</b>	<b><u>\$594.84</u></b>

**2. BUDGET ALLOCATION**

**No. 011031 0027 0120**

Balance of Account as at :	1 July 2009	\$7,500.00
<b>Less:</b>		
	3/07/2009 Australia Japan Society of NSW - Membership Fee 2009/2010	-\$200.00
	13/07/2009 Australian Sister Cities Assoc'n - Membership Fee 2009/2010	-\$500.00
<b>Balance of Account as at:</b>	<b>30 July 2009</b>	<b><u>\$6,800.00</u></b>

**3. ODAWARA EXCHANGE ACCOUNT**

**No. 008000 9200 8094**

Balance of Account as at :	1 July 2009	\$10,445.27
<b>Balance of Account as at:</b>	<b>30 July 2009</b>	<b><u>\$10,445.27</u></b>

**4. JOAN THORBURN - TOKIMEKI DONATIONS ACCOUNT**

**No. 008000 9200 8093**

*[To be used for Student Award for Tokimeki Program in memory of Joan Thorburn]*

Opening Balance	1 July 2009	\$1,220.00
<b>Less:</b>		
<b>Balance of Account as at:</b>	<b>30 July 2009</b>	<b><u>\$1,220.00</u></b>