# MINUTES OF MEETING

# SISTER CITIES

# HELD WEDNESDAY 29 JULY 2009

**PRESENT:**

**Councillors**

| | |
|---|---|
| Cllr Alan Le Surf | Manly Council - Chair |

**Other Representatives**

| | |
|---|---|
| Elise Gilet | Community Member |
| Katie McMahon | Community Member |
| Leslee Grant | Community Member |
| Trevor Schwab | Community Member |
| Lyn Schwab | Community Member |
| John O'Brien | Community Member |
| Susan O'Brien | Community Member |
| Judi Mudge | Community Member |
| Carmel Smith | Community Member |
| Tony Foster | Community Member |
| Helen Foster | Community Member |
| Wayne Collins | Community Member |
| Gay Collins | Community Member |
| Vanessa Briggs | Balgowlah Boys |
| Tatsuko Ryan | Community Member |

**Council Staff**

| | |
|---|---|
| Elaine Kent | Sister Cities Co-ordinator |
| Ross Fleming | Divisional Manager Corporate Services |

**TO THE MAYOR AND COUNCILLORS OF THE COUNCIL**

The **Sister Cities Committee** met on 29th July, 2009, to consider the matters referred to it and now provides the following advice to Council.

**OPEN** The meeting commenced at 6.00pm

**ITEM 1 APOLOGIES AND LEAVE OF ABSENCE** **ACTION**

**Apologies:**
Mayor, Cllr Jean Hay AM, Diane Sullivan, Liberty Campbell, Yoko Sullivan, Jack Nash and David Freeman

**Leave of Absence:**

| | |
|---|---|
| Sumiyo Mimori | JET/Japanese Speaker – 1 year |
| Margaret Crossley | Community Member – 4 months |

**ITEM 2 DECLARATION OF INTEREST**

There were no declarations of pecuniary or non-pecuniary interest.

**ITEM 3 CONFIRMATION OF MINUTES**

The minutes of the Committee meeting held 24th June 2009 were approved, subject to the names of the delegates who went to Yeong-do be included in the Chairman's Report.

**MATTERS ARISING** **ACTION**

There were no matters arising.

**ITEM 4 REPORT – VIRTUAL EXCHANGE FOR 2009 – ODAWARA STUDENT EXCHANGE**

John O'Brien provided a verbal report on programme planning to date. BBC Students (4 boys) are putting together a DVD about their school and this will be shown to Mr Ozaki. The students will give a speech and presentation at the school Thursday 6th August 2009

Meeting planned for Tuesday 28 July at Balgowlah Boys did not proceed as no students had turned up by 4.00pm

Sue & John O'Brien, Alan Le Surf; Trevor Schwab and Elaine Kent to attend Virtual Exchange meeting on 6 August.

**Odawara Delegation**

The Chair advised that there would be 3 officials from Odawara visiting Manly on 4, 5 & 6 August:

Mr Noriaki Ozaki - Chairperson, Tokimeki International School Committee Odawara City
Ms Sumiyo Mimori - Tokimeki International School Committee, Odawara City
Ms Yoko Mikurube - Head Taxation Department, Representing the Mayor of Odawara City, - Kenicki Kato

Elaine to contact Odawara to offer airport transfers to visitors.
Helen Foster, John and Wayne offered help if needed for airport pickup. Trevor & Lynne Schwab offered homestay for visitors.

Proposed Itinerary for the visit by Odawara official delegation was discussed as follows:

| | | | |
|---|---|---|---|
| 4 August Tuesday | 07:35 | Arrive Sydney | |
| | | Transfer from Airport by Sister Cities Committee Members to Manly Pacific Hotel | |
| | 11:15 | Visit to St Andrew's Church to pay respect to Joan Thorburn | |
| | 12:00 | Lunch | |
| | 14:00 | Afternoon | Visit to Odawara Close |
| | 18.30 | Dinner: | Thai Thup Siam |

Restaurant, Manly

| | | |
|---|---|---|
| 5 August Wednesday | 10:00 | Manly Council – Diary Handover to Family |
| | 11:30 | North Fort - Museum |
| | 13:00 | Manly Council, Mayoral Lunch |
| | 18.30 | Dinner - Home Party, Hosts: John & Sue O'Brien |
| Thursday 6 August | 10.30 | Balgowlah Boys Campus – Meeting to discuss "Virtual Exchange" |
| | 12:00 | Lunch |
| | 21.55 | Depart Sydney |

**Resolved** **ACTION**
That the information be received and noted.

**ITEM 5 REPORT – DIARY HANDOVER**

The arrangements for the official handover of the diary of Mr Tsuzuku Maruyama to a representative of Mr Maruyama's family was discussed.

The Chair advised the Committee the list of invitees who will be attending the official handover of the Japanese Sailor's diary on Wednesday 5 August.

The Committee was told that Diary has been translated into English and copies would be available on the day.

The Mayor and Tim Ford's speeches are to be translated into Japanese.

The Chairman requested that copies of speeches, etc. to be available for the Press. (Press packs)

Tatsuko Ryan offered to translate speeches on day.

**Resolved**
That information be received and noted.

**ITEM 6 REPORT – CULTURAL EXCHANGES**

**Gunnedah**

The Chair read the response from Mayor of Gunnedah.
Matter to be referred back to Queenscliff Surf Club. Suggestion that representatives from Gunnedah visit Manly to discuss. Project will need to be worked up by Queenscliff Surf Club, with assistance from Committee members, including dates, costs, accommodation offers, meals, and other contingencies.

**Resolved**
That the progress report be received and noted.

**ITEM 7 REPORT – FINANCE REPORT**

The Financial Report for June 2009 was presented.

**Resolved**

That the Financial Report for June 2009 be received and noted.

**ITEM 8 CORRESPONDENCE**

Correspondence was read by the Secretary. EK

**Resolved**

That the correspondence be noted.

**ITEM 9 GENERAL BUSINESS**

- The Chair advised Committee of letter from Jing'an re their proposed visit to discuss 10 year anniversary and World Expo 2010. November for visit is proposed at this stage.
- The Chair advised that Taito City has also advised that they would like to come at end of year to pay their respects to Joan Thorburn.
- Elaine Kent informed the Committee that she will be on annual leave 7 – 21st August
- Members asked whether the agenda business papers could be reduced in size (The Chair advised the Committee about the new Secretariat process and that is how now all Committees are done).
- John & Sue O'Brien to an email to members re Home Party
- Official photo album of Yeong-do Visit from John O'Brien was tabled, as well as a Framed gift from the Mayor of Yeong-do to Manly.

**Resolved**

That the information be noted.

**ITEM 10 NEXT MEETING DATE:**

**Date: 26 August 2009**
**Time: 6.00pm**
**Venue: Councillors Room**

Meeting closed at 7.40pm