

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of the **SISTER CITIES COMMITTEE** will be held on:

DATE: Wednesday 25th November 2009

TIME: From 6.00pm to 8.00pm – maximum 2 hours

PLACE: Councillors Room

COMMITTEE MEMBERS:

Councillors

Yoko Sullivan

Cllr Jean Hay AM, Mayor Manly Council Cllr Alan Le Surf, Chairman of Committee Manly Council

Other Representatives

Vanessa Briggs Balgowlah Boys Campus St Paul's College Liberty Campbell Wayne Collins Community Member **Gay Collins** Community Member Anthony Foster Community Member Helen Foster Community Member David Freeman Japanese speaker Elise Gilet Japanese speaker Community Member Leslee Grant Japanese/Korean speaker Katie MacMahon JET/Japanese speaker Sumiyo Mimori Judith Mudge Community Member Jack Nash Community Member John O'Brien Community Member Susan O'Brien Community Member Japanese speaker Tatsuko Ryan Trevor Schwab Community Member Lynette Schwab Community Member Carmel Smith Community Member Suzanne Smith Mackellar Girls Campus Diane Sullivan Community Member

St Paul's College (maternity leave)

Kym Swaby JET/Japanese speaker

Council Staff

Elaine Kent Sister Cities Co-ordinator

Ross Fleming Divisional Manager Corporate Services/Chief

Financial Officer

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Ross Fleming

Divisional Manager Corporate Services/Chief Financial Officer

Date:

18/11/2009



AGENDA

SISTER CITIES COMMITTEE

MEETING TO BE HELD ON WEDNESDAY 25TH NOVEMBER, 2009 AT 6.00PM COUNCILLORS' ROOM

| ITEM 1 | Apologies and leave of absence | | | | | |
|--------|---|---|--|--|--|--|
| ITEM 2 | Declarations of Interest – | Pecuniary Non- Pecuniary | | | | |
| ITEM 3 | 2009 and; Matters Arising - members on the Virtual Exc | Meeting held on Wednesday 28 th October - if available, updates will be provided to change with Odawara, the Lifesaving I the Exchanges and Projects with | | | | |
| ITEM 4 | Report – Sister City Visits | | | | | |
| ITEM 5 | Report – Financial Report - Sister Cities Committee Ac | - Financial Statements/Current Balance of count (s) | | | | |
| ITEM 6 | Report - Correspondence | | | | | |
| ITEM 7 | Report – Committee Meetin | g Dates for 2010 | | | | |
| ITEM 8 | General Business brought Meeting and Approved for | to the Attention of the Chair Prior to the Consideration | | | | |
| ITEM 9 | Date of Next Meeting: Wed | nesday 24 th February 2010 | | | | |



MEETING DATE: 25 November 2009

AUTHOR: Elaine Kent, Sister Cities Co-ordinator

SUBJECT: Item 4 – Report

Sister City Visits

1. REPORT

TAITO-KU

On Friday 6th November 2009, 7 persons from Taito City Council, Manly's Sister City of Taito-ku in Japan, visited Manly.

A visit to St Andrews Church (to pay respects to Joan Thorburn), talks at Manly Council and a Mayoral Welcome lunch for Mayor Yoshizumi and the 6 Taito City officials occurred between the 9.30am – 2.30pm visit.

Other invited guests included the Consul General of Japan in Sydney Mr Hobo and Director of CLAIR (Japan Prefectural Government in Sydney) Mr Ikeda and Mr Malcolm Thorburn.

Talks and speeches all conveyed the same message of grateful appreciation for the commitment of both parties to maintain interactions and the bonds of friendship during 28 years of their Sister City Relationship. Manly Council and the Sister Cities Committee were especially thanked for their strong Australia Japan relations.

With cultural, student, art and music exchanges and collaborations over the years, all felt that many people, over many years, had been educated and inspired to lear more about each others culture, and, to this day, many individuals still kept in touch, aside of all the Council to Council commitments.

TICC

Approx 13 persons from TICC (Taito-ku International Co-operation Committee) will visit Manly for three days.

Dates are:

Saturday 19th December 2009 (7.40am arrival) Sunday 20th December 2009 Monday 21st December 2009 Tuesday 22nd December 2009 (departure)

On <u>Sunday 20th December 2009</u> at 9.45am the group will attend the morning church service at St Andrews Church, Raglan Street, Manly, to pay their respects to Joan Thorburn OAM on the first anniversary of her passing.

A dinner that evening, hosted by the Sister Cities Committee, will be arranged (details of time and venue to be advised).

On <u>Monday 21st December 2009</u>, a dinner that evening, hosted by TICC, will be arranged (details of time and venue to be advised).

Sister Cities Co-ordinator is assisting TICC with their visit.

2. RECOMMENDATION:

That the information be received and noted.

Elaine Kent Sister Cities Co-ordinator Committee 25 November 2009



MEETING DATE: 25 November 2009

AUTHOR: Ross Fleming, Divisional Manager Corporate Services

SUBJECT: Item 5 – Report

Financial Statement / Current Balance of Sister Cities

Committee Account (s)

1. INTRODUCTION

The Financial Report for the Sister Cities Accounts as at 31 October 2009 is tabled.

2. REPORT

Nothing further to report.

3. RECOMMENDATION:

That the financial Report for October 2009 be received and noted.

Ross Fleming Divisional Manager, Corporate Services 25 November 2009

ATTACHMENTS:

1. Financial Statement

MANLY SISTER CITIES COMMITTEE

FINANCIAL YEAR - 2009/2010

FINANCIAL STATEMENT AS AT OCTOBER 2009

(reporting activity in current accounts)

1. SISTER CITIES DEPOSITS ACCOUNT

No. 008000 9200 8088

Balance of Account as at: 1 October 2009 \$594.84

Balance of Account as at: 31 October 2009 \$594.84

2. BUDGET ALLOCATION

No. 011031 0027 0120

Balance of Account as at: 1 October 2009 \$4,496.78

Less:

Mayoral Lunch - Japanese Sailor Diary

2/10/2009 Liquorland Handover -\$69.22

Balance of Account as at: 31 October 2009 \$4,427.56

3. ODAWARA EXCHANGE ACCOUNT

No. 008000 9200 8094

Balance of Account as at: 1 October 2009 \$10,445.27

Balance of Account as at: 31 October 2009 \$10,445.27

4. JOAN THORBURN - TOKIMEKI DONATIONS ACCOUNT

No. 008000 9200 8093

[To be used for Student Award for Tokimeki Program in memory of Joan Thorburn]

Opening Balance 1 October 2009 \$1,220.00

Balance of Account as at: 31 October 2009 \$1,220.00



MEETING DATE: 25 November 2009

AUTHOR: Elaine Kent, Sister Cities Co-ordinator

SUBJECT: Item 6 – Correspondence Report

Correspondence In:

 Letter from Taito City advising of the official visit of Mayor Yoshizumi on Friday 6th November 2009

- Australia Japan Society and Japan Foundation advice on events
- Emails from Taito City and TICC regarding visits
- Email from Vanessa Briggs regarding Virtual Exchange
- Email request from Yoko Sullivan for 3 months leave of absence

Correspondence Out:

- Email responses to Taito City and TICC to assist visits
- Email of thanks to Odawara IT person regarding assistance with Virtual Exchange



MEETING DATE: 25 November 2009

AUTHOR: Secretariat

SUBJECT: Committee Meeting Dates for 2010

1. INTRODUCTION

The attached are proposed meeting dates for the Sister Cities Committee for 2010.

2. INFORMATION

The following table sets out the proposed meeting dates for the Sister Cities Committee meetings for 2010. The meetings have been scheduled for the fourth Wednesday of the month, meeting to commence at 6.00pm, Manly Town Hall, 1 Belgrave Street, Manly and will run for a maximum of 2 hours, as per the current meeting schedule.

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
|---|------|------|------|-------|------|------|------|------|------|------|------|------|
| | 2010 | 2010 | 2010 | 2010 | 2010 | 2010 | 2010 | 2010 | 2010 | 2010 | 2010 | 2010 |
| Ī | N/A | 24 | 24 | 28 | 26 | 23 | 28 | 25 | 22 | 27 | 24 | |
| | | | | | | | | | | | | |

3. RECOMMENDATION:

The Committee recommends to Council that, the proposed dates for 2010 be approved.

Secretariat Corporate Services 19 November 2009