

## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of the **SISTER CITIES COMMITTEE** will be held on:

DATE: Wednesday 27 October 2010

TIME: From 6.00pm to 8.00pm – maximum 2 hours

PLACE: Councillors Room

**COMMITTEE MEMBERS:** 

#### Councillors

Cllr Jean Hay AM, Mayor Manly Council Cllr Alan Le Surf, Chairman of Committee Manly Council

### Other Representatives

Balgowlah Boys Campus Vanessa Briggs Liberty Campbell St Paul's College Community Member Wayne Collins Community Member **Gay Collins** Community Member Anthony Foster Helen Foster Community Member Japanese speaker David Freeman Japanese speaker Elise Gilet **Community Member** Leslee Grant JET/Japanese speaker Sumiyo Mimori Community Member Judi Mudge Community Member Jack Nash Community Member John O'Brien Community Member Sue O'Brien Japanese speaker Tatsuko Ryan Trevor Schwab Community Member Community Member Lyn Schwab Community Member Carmel Smith Mackellar Girls Campus Suzanne Smith Community Member Peter Stephens Community Member Diane Sullivan St Paul's College Yoko Sullivan

Kym Swaby JET/Japanese speaker

Council StaffElaine KentSister Cities Co-ordinatorRoss FlemingDeputy General Manager

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Date: 18 October 2010

J. NASCIMENTO



# **AGENDA**

# SISTER CITIES COMMITTEE

# MEETING TO BE HELD ON WEDNESDAY 27 OCTOBER 2010 AT 6.00PM COUNCILLORS ROOM

ITEM 1	Apologies and leave of abs	ence	
TEM 2	Declarations of Interest –	Pecuniary Non- Pecuniary	
TEM 3	Confirmation of Minutes of Meeting held on Wednesday 22 September 2010 and Matters Arising		
TEM 4	Friendship City and Sister City Projects/Exchanges		
TEM 5	Financial Report		
TEM 6	Correspondence		
TEM 7	General Business - matters brought to the attention of the Chair prior to the meeting and approved for consideration.		



**MEETING DATE**: 27 October 2010

**AUTHOR:** Elaine Kent, Sister Cities Co-ordinator

SUBJECT: Item 4

Friendship City and Sister City Projects/Exchanges

4.1 Friendship City of Yeongdo-gu, South Korea

The visit of Mayor Eo and a delegation of 6 to Manly 1<sup>st</sup> – 7<sup>th</sup> October 2010 went well. Committee discussion on progressing soccer exchanges - from information provided during talks with MWFA; and, facilitating English language training for Yeongdo students - awaiting confirmation of their

intentions after visiting two colleges in Manly.

# 4.2 Australian Friendship City of Gunnedah 'Bush to Beach' Lifesaving Project

Recap of the recent collaboration between Manly, Gunnedah and Queenscliff Surf Club for the visit to Manly 8<sup>th</sup> – 11<sup>th</sup> October 2010 of 6 students (2 boys and 4 girls) and 2 adult chaperones (female teacher from Gunnedah High School and male Youth Officer from Gunnedah Shire Council).

# 4.3 Sister City of Jing'an, China 10<sup>th</sup> Anniversary

Feedback from Sister Cities Committee members that visited Jing'an from 12<sup>th</sup> – 20<sup>th</sup> October 2010.

**4.4 Sister City of Taito-ku, Japan –** Chairman's update on projects/exchanges discussed with Taito City and TICC during July visit.

Available updates will be provided at the meeting on above Friendship City and Sister City matters, projects and exchanges.



MEETING DATE: 27 October 2010

AUTHOR: Maria Stathopoulos, Senior Accounting Officer

SUBJECT: Item 5 – Financial Report

Financial Statement / Current Balance of Sister Cities Committee Account(s) as at end September 2010

### 1. INTRODUCTION

The Financial Report for Sister Cities Accounts as at 30<sup>th</sup> August 2010 is provided in this Agenda.

#### 2. REPORT

Nothing further to report.

## 3. RECOMMENDATION:

That the financial Report for end September 2010 be received and noted.

Maria Stathopoulos Senior Accounting Officer 14 October 2010

# MANLY SISTER CITIES COMMITTEE

#### FINANCIAL YEAR - 2010/2011

#### FINANCIAL STATEMENT AS AT SEPTEMBER 2010

(reporting activity in current accounts)

## 1. SISTER CITIES DEPOSITS ACCOUNT

No. 008000 9200 8088

Balance of Account as at:	31 August 2010	\$594.84

30 September

Balance of Account as at: 2010 \$594.84

2. BUDGET ALLOCATION

No. 011031 0027 0120

Balance of Account as at : 31 August 2010 \$8,385.48

Less: 29/09/10 Reimburse Mrs Vanessa Briggs -\$47.00

12/10/10 Milk/Korean Visit (committed) -\$10.00

30 September

Balance of Account as at: 2010 \$8,328.48

#### 3. ODAWARA EXCHANGE ACCOUNT

No. 008000 9200 8094

Balance of Account as at : 31 August 2010 \$12,007.05

**Less:** 01/09/10 Odawara Farewell Dinner @ Balgowlah Bowling Club -\$3,813.64 02/09/10 Reimburse Mr S J O'Brien -\$641.50

06/09/10 Refund Farewell Dinner/AR & Me & REA Gourley -\$27.27 08/09/10 Reimburse Home Party/Malcolm Thorburn -\$100.00

28/09/10 Refreshments/Coles -\$154.36

Add: 23/09/10 Donation/Malcolm Thorburn \$100.00

30 September

Balance of Account as at: 2010 \$7,370.28

# 4. JOAN THORBURN - TOKIMEKI DONATIONS ACCOUNT

No. 008000 9200 8093

[To be used for Student Award for Tokimeki Program in memory of Joan Thorburn]

Balance of Account as at: 31 August 2010 \$1,220.00

30 September

Balance of Account as at: 2010 \$1,220.00

5. TICC STUDENT EXCHANGE DONATION ACCOUNT

No. 008000 9200 8098

Balance of Account as at: 31 August 2010 \$3,214.34

30 September

Balance of Account as at: 2010 \$3,214.34



MEETING DATE: 27 October 2010

**AUTHOR:** Elaine Kent, Sister Cities Co-ordinator

SUBJECT: Item 6 – Correspondence Report

### Correspondence In:

 Various emails progressing the Yeongdo delegation visit to Manly 1 – 7 October 2010

- Various emails progressing the Gunnedah visit to Manly 8 11 October 2010
- Various emails progressing the Manly delegation visit to Jing'an mid October 2010
- Email from Council's insurer confirming payment of claim for Manly student who had items stolen whilst in Japan
- Email from Odawara requesting a 4<sup>th</sup> Virtual Exchange on Thursday 23<sup>rd</sup>
   December 2010
- Email invitations from Australia Japan Society and Japan Foundation forwarded to SCC members
- Media clippings providing articles on 'bush to beach project' between Manly and Gunnedah and Yeongdo visit to Manly
- Email from Taito-ku asking for information on homestay in Manly
- Letters of appreciation from Mayor Kenichi Kato, and Noriaki Ozaki of Odawara City for the August 20<sup>th</sup> Anniversary celebrations and student exchange programme in Manly

### **Correspondence Out:**

- Various emails progressing the Yeongdo delegation visit to Manly 1 7 October 2010
- Various emails progressing the Gunnedah visit to Manly 8 11 October 2010
- Various emails progressing the Manly delegation visit to Jing'an mid October 2010
- Forwarding of media clippings to Gunnedah on the recent 'bush to beach project' with Manly

- Email reply to Taito providing information on homestay options
- Email to Principal of Gunnedah High School providing feedback on his students and teacher who participated in the recent 'bush to beach project' in Manly and thanking him for allowing them to take a day off at the start of the new school term
- Cheque requisitions processed for reimbursement to SCC members for expenses incurred during recent Yeongdo and Gunnedah visits

**MEETING DATE:** 27 October 2010

**AUTHOR:** Elaine Kent, Sister Cities Co-ordinator

SUBJECT: Item 7 – General Business

General Business brought to the Attention of the Chair prior to the meeting and approved for consideration.

- 1. Expressions of Interest for Chaperones for Odawara 2011
- 2. Joan Thorburn Memorial

The date of the next meeting of Manly Council's Sister Cities Committee is:

Wednesday 24<sup>th</sup> November 2010 Councillors Room 6pm – 8pm