

ITEM 3**CONFIRMATION OF MINUTES**

The minutes of the Sister Cities Committee meeting held on 22 September 2010 were accepted.

Moved: John O'Brien Seconded: Tony Foster

MATTERS ARISING

Nil.

ITEM 4**Friendship City and Sister City Projects/Exchanges****4.1****Friendship City of Yeongdo-gu, South Korea**

A quick recap of the visit of the Yeongdo delegation (in Manly 1 – 7 October), including Mayor Eo (in Manly 1 – 4 October), was given by the Chairman:

- Members that provided homestay accommodation for the visiting Yeongdo delegates were thanked for their generous hospitality
- Wayne and Gay Collins were thanked for opening their home for the welcome party
- More Committee members assisting, and more Korean translators, would have been helpful - these will be pre-arranged prior to visiting delegations in the future
- A visit to the Manly Warringah Football Association headquarters at Dee Why, for Mayor Eo to discuss possible soccer exchanges, was followed up after the delegations departure. A meeting was held with the Director of MWFA to progress communication on this matter between the MWFA and Yeongdo City (Chairman and Sister Cities Co-ordinator in attendance)
- The latest Yeongdo Newsletter, with reference to 'planning to expand the language training to Australia in 2011' was tabled. Members will be kept informed if Yeongdo do advise they will go ahead with use of Manly colleges for Yeongdo students wishing to learn English

Committee advised of an Australian Government Department of Foreign Affairs and Trade Grants Funding for program activities that meet the criteria for the Australia Korea Year of Friendship 2011. This matter will be progressed by Chairman and Sister Cities Coordinator.

Certificates of Appreciation and letters of thanks will be sent to the three interpreters who assisted the Committee during the visit of the delegation from Yeongdo. One translator was Ms Young Cha of GAok (Governors Association of Korea, Oceania in Sydney) and the other two were known to Ms Cha through the Consul General of Korea's office.

4.2**Australian Friendship City of Gunnedah 'Bush to Beach' Lifesaving Project**

Members that were involved in this programme provided feedback on the three day visit:

- the new project went well
- each aspect was well received by the 6 Gunnedah students that participated, and enjoyed by the two

ACTION

Chairman
Sister Cities Co-ordinator

chaperones (one teacher from Gunnedah High School and one Gunnedah Shire Council Youth officer)

- Gunnedah received excellent press through their local media about this new exchange between Manly and Gunnedah
- the project was an excellent collaboration with Queenscliff Surf Lifesaving Club and the Committee would like a letter sent to Club President David Piper to thank Club members for this lifesaving skills initiative
- Sister Cities Committee member and QSLSC member Jack Nash was thanked by the Committee for his pre-planning and driving of this project
- Committee members that participated and assisted were thanked for their help – again, more members assisting would have been appreciated

An email of thanks has been sent to Gunnedah High School Principal Mr Rod Jones to thank him for allowing students and teacher to have an extra day off at the start of term to participate in this new project.

4.3 Sister City of Jing'an, China – 10th Anniversary

Seven Sister Cities Committee members and Council's General Manager visited Jing'an to acknowledge and celebrate the 10th Anniversary of Manly and Jing'an's Sister City Relationship. The official gift of a glass engraved plaque commemorating the 10th Anniversary was shown to members. This will be housed in Town Hall in the Chamber display cabinets.

A draft report was read to members about the visit. The report awaits final confirmation from those in the delegation that visited before formalising any outcome of discussions held in Jing'an.

Members asked that a letter be sent to China to Ms Zheng, thanking Jing'an for the wonderful hospitality during the visit.

John O'Brien advised that he will put photos taken during the trip onto a CD and play at the next meeting.

4.4 Sister City of Taito-ku, Japan

The Chairman read a letter, to be sent to Mayor Jean Hay AM for consideration before being sent to Taito-ku, outlining a proposed student exchange proposed for December 2011 to February 2012, which came out of discussions held whilst he was in Japan this year.

Members accepted the content of the letter and this will now be given to the Sister Cities Co-ordinator to pass to Mayor Jean Hay.

Sister Cities Co-ordinator

John O'Brien

Friendship City of Odawara, JapanVirtual Exchange

An email request from Odawara, asking for a Virtual Exchange to be held on Thursday 23rd December 2010, will be referred to Balgowlah Boys Campus Japanese Language Teacher Ms Vanessa Briggs for consultation with school Principal Mr Paul Sheather.

Members felt that due to the date being in school holiday time, and close to Christmas, another date would need to be decided upon. Once consultation with Vanessa and B'Boys Principal has occurred, an email response will be sent to Odawara.

Chairman thanked everyone for their attendance at previous Virtual Exchanges, and Sue Smith for her participation.

20th Anniversary

- Chairman read a letter received from Mayor Kato, and advised members that other letters of thanks for events held in Manly for the 20th Anniversary, had been received from Odawara City
- Odawara City advised they will hold a 20th Anniversary event at Robinson's. Brochures on Manly that were requested have been sent, and the Chairman and Mayor have sent letters to be displayed/used during the promotion.

2011 Manly/Odawara Student Exchange Programme

Expressions of Interest will be sought for persons interested in being a chaperone on the 2011 exchange programme. This year a protocol for chaperones will be produced, to include criteria as outlined by Chairman for consideration – which included:

- Essential Criteria – willingness and/or ability to participate in initial selection process of students; in all Orientation sessions prior to travelling and to participate in reciprocal visit. A male and female chaperone will be chosen to accompany the students. Three chaperones will be considered depending upon the number of students chosen from applications received.
- Additional Criteria – Japanese speaker an advantage; previous overall programme participation history, Working with Children Check; and, any other criteria the Committee considers necessary at the time.
- Also, reserve chaperone/s will be considered this year.

Sister Cities Co-ordinator was asked to send an email to all SCC members and Japanese Language teachers regarding EOI and ask that a reply be given by the November meeting.

Suggestion that this year's Orientation Meetings be fewer in number and longer in time eg 2 hours (instead of previous 6 x 1 hour sessions) to prepare students for the exchange.

Chairman tabled the quote received from Qantas for group booking costs for the 2011 exchange. Other airlines and agencies will be contacted for a quote. It was also mentioned that Kansai now have an international airport that is close to Odawara City and this will be investigated.

ACTION

Sister Cities Co-ordinator

Sister Cities Co-ordinator

Sister Cities Co-ordinator

Recommendation:

That the information be received and noted.

ITEM 5 FINANCIAL REPORT

The end of September Financial Statement was accepted.

Moved: Tony Foster Seconded: John O'Brien

Recommendation:

That the report be received and noted.

ITEM 6 CORRESPONDENCE REPORT

Correspondence, In and Out, was noted and accepted.

Resolved:

That the information be received and noted.

ITEM 7 GENERAL BUSINESS

7.1 Expressions of Interest for Chaperones for Odawara 2011

Discussion on this subject is included in Item 4, 4.5 above.

7.2 Joan Thorburn Memorial

The Chairman spoke about past discussion, whereby a memorial, maybe in the form of a seat with a plaque, be erected at a location, to be decided, in Manly, in memory of Joan Thorburn OAM.

It was noted that since 2009 there is a Joan Thorburn Memorial Trophy awarded each year as part of the Tokimeki Cup Speech Contest. This award is to encourage a student to further their Japanese language studies and their interest in Japan. Two students have won this new award. One suggestion was for a short story sheet to accompany the award so the recipient knew about the history of the award. Chairman and Sister Cities Co-ordinator will work on this and present to a future meeting.

Chairman and Sister Cities Co-ordinator

Numerous ideas were suggested and this will be further discussed. Members thought the best location is Odawara Close. It is understood that anything in this location would have to be considered at Council by the LMUD Committee for the Plan of Management for Graham's Reserve.

Sister Cities Co-ordinator was asked to draft an outline for a Joan Thorburn Memorial to her son Malcolm Thorburn and send to Chairman for input prior to next meeting.

Sister Cities Co-ordinator

Members were invited to visit Odawara Close to see the existing Heritage sign, in English and Japanese, that provides a history of the relationship between Manly and the City of Odawara.

A 'blade' type sign (as those in The Corso), as a memorial was suggested.

7.3 Corporate Gifts

As the Sister Cities supply of gifts, of corporate ties and scarves are running low, it is suggested that other options appropriate for gift giving at times of visitors to Manly or delegations to Sister or Friendship City's of Manly, be investigated.

Sister Cities Co-ordinator

A CD promoting Manly was mentioned (this was apparently produced some years back). Such CD's can be a tool often used by hotels to show visitors to the area what is on offer.

7.4 Sister Cities Web Page

Sister Cities Co-ordinator asked if Council's Sister Cities web page could be please be updated to reflect new information on recent projects and visits eg Gunnedah, Jing'an and Yeongdo.

Sister Cities Co-ordinator

There were no other matters of General Business.

ITEM 8 NEXT MEETING DATE:

Wednesday 24 November 2010
Time: 6.00pm – 8.00pm - Councillors Room

Meeting closed at 8.00pm