# MANLY COMMUNITY CENTRE SERVICES

## SINGLE PARENT SUPPORT>>

Special attention is given to the needs of single parent families.

## BEREAVEMENT SUPPORT SERVICE>>

- This service offers support and information for people in the community who have experienced the death of someone close. The service also offers workshops and seminars on grief and loss.
- Suicide Prevention Service offers workshops, referrals and support.

## ABORIGINAL & TORRES STRAIT ISLANDER SERVICE>>

Aboriginal Community Liaison Development Officer is based at the Centre one day a week, establishing a focal point for Aboriginal and Torres Strait Islander people resident in the Manly-Warringah-Pittwater area.

## HALL HIRE>>

- For hire of Community Hall contact the Booking Officer on

  Mob: 99771066

## COMPLAINTS PROCEDURE>>

If you have any complaints regarding the quality of service received please feel free to discuss this with the Centre Manager.

We are open... Monday to Friday

10.00am – 4.00pm

## YOU CAN HELP BY>>

> Becoming a member
> Joining our fundraising group
> Sending a donation [always gratefully accepted]
> Offering to become a volunteer member of the team.

## WHERE ARE WE?

12 Wentworth Street, Manly NSW 2095
Ph: 9977 1066 Fax: 9977 6810
Email: mancomc@ar.com.au
Manly Community Centre Inc.

### Application for New Membership

Membership is for the period 1 July to 30 June

| (Including GST.) | | Please tick |
|---|---|---|
| Individual | $11.00 | ☐ |
| Non-profit Org | $22.00 | ☐ |
| Corporate- small company & Govt. departments | $55.00 | ☐ |
| Corporate – large company | $110.00 | ☐ |

Name _____

Organisation _____

Address _____

Telephone _____

Date _____ Signature _____

Please post to address shown above

**HELP US HELP THE COMMUNITY**

# MANLY COMMUNITY CENTRE INC.

**Serving the community since 1975**

**12 Wentworth Street**
**Manly 2095**

**Ph 9977 1066**
**Fx 9977 6810**

**email: mancomc@ar.com.au**

**HOURS**
**Monday - Friday**
**10.00am - 4.00pm**

# MANLY COMMUNITY CENTRE SERVICES

## WHO ARE WE?

The Manly Community Centre Inc. is a community-based, non-profit, non-government organisation that has served the community since 1975. The Centre operates under the direction of a voluntary Management Committee, the Centre is staffed by a team comprising a Manager, Welfare workers and trained volunteers.

As well as providing free community information and referral, the Centre offers a range of community services. We also initiate action where necessary to improve access to and participation in community services and activities.

We are supported financially by Manly Council, Department of Community Services, donations and through our own fundraising efforts.

## MISSION STATEMENT>>

To provide a focal point & meeting place for the community. To highlight community needs. To facilitate the development of services to meet these needs. To enhance the quality of life for the community.

## COMMUNITY INFORMATION>>

Provision of current comprehensive information on all kinds of inquiries and matters affecting everyday life, such as legal, health, welfare, recreation/leisure and education matters.
We refer to appropriate agencies as required.

## WELFARE ASSESSMENT & REFERRAL SERVICES>>

The Centre provides Welfare officers to assist people with personal inquiries, give support and make referrals as needed.

## ADULT EDUCATION>>

As well as providing information on courses available, the Centre will assist people with language and literacy needs by referral to Literacy Network.

## FREE LEGAL SERVICE>>

- Local solicitors provide a free legal service coordinated by the NSW Law Society.
  The service operates from 6.00pm to 8.00pm each Thursday and the third Saturday of every month from 10.00am to 12 Noon.
  No appointment is necessary.
- Community Justice Mediations

## JUSTICE OF THE PEACE>>

The Centre has a Justice of the Peace [JP] on the premises every day.

## COUNSELLING SERVICE>>

The Manly Relationship Counselling provides a means tested service by appointment.

## MULTICULTURAL SERVICES>>

A multicultural unit provides immigration advice, community information, settlement services and personal support.

## SENIOR SUPPORT SERVICE>>

Welfare workers give special attention to the needs of Senior Citizens.
For appointments please ring the Centre.

## TAXATION ADVICE SERVICE>>

This service, operates from July to September, provides advice to the elderly, low income earners, pensioners and people with a disability and those from non-English speaking backgrounds.
Telephone the Centre for appointments.

## VOLUNTEER RECRUITMENT & TRAINING SERVICE>>

People who wish to be involved in voluntary work can receive comprehensive advice on the range of options available.
Prospective volunteers can ring the Centre for an appointment with the Recruitment Officer.

## HOUSING INFORMATION>>

- Tenancy Service:- Assistance, including advocacy, as well as information, is offered to people experiencing difficulties with rental accommodation.
- Garrigal Housing Association Ltd.
  Fridays 10 am – 4 PM.
  For people on low incomes.