



Minutes

Planning and Strategy Committee

Held at Council Chambers, 1 Belgrave Street Manly on:

Monday 7 November 2011

All minutes are subject to confirmation at a subsequent meeting.

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TABLE OF CONTENTS

Item	Page No.
PRESENT.....	2
APOLOGIES	2
DECLARATIONS OF PECUNIARY / CONFLICT OF INTEREST.....	2
CONFIRMATION OF MINUTES	2
Planning and Strategy Committee - 10/10/2011.....	2
REPORTS OF COMMITTEES	3
Report Of Committees Report No. 47	
Minutes for adoption by Council - Heritage Committee - 5 October 2011.....	3
CIVIC AND URBAN SERVICES DIVISION	5
Civic and Urban Services Division Report No. 10	
Draft Tree Management Policy and Draft Tree Management Strategy.....	5
ITEMS FOR BRIEF MENTION	6
REPORTS OF COMMITTEES	7
Report Of Committees Report No. 45	
Minutes for adoption by Council - Special Purpose Committee - without recommendations of a substantial nature.	7
Report Of Committees Report No. 46	
Minutes for adoption by Council - Sustainable Transport Committee - 8 September 2011	7
Report Of Committees Report No. 48	
Minutes for adoption by Council - Sports Facilities Committee - 7 October 2011	9
Report Of Committees Report No. 49	
Minutes for adoption by Council - Community Safety Committee - 13 October 2011	10
ENVIRONMENTAL SERVICES DIVISION	11
Environmental Services Division Report No. 31	
Development Applications Being Processed During November 2011	11
Environmental Services Division Report No. 32	
Current Appeal Relating to Development Applications During November 2011.	11
Environmental Services Division Report No. 33	
Manly Cove Coastal Zone Management Plan.....	11

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL:

The Planning and Strategy Committee, having met at 7:45 PM on Monday 7 November 2011, in the Council Chambers, Town Hall, Manly, to consider the various matters referred to it, now reports the decisions reached which are stated hereunder.

PRESENT

Her Worship, The Mayor, Councillor Jean Hay AM
Councillor A Heasman, Chairperson who presided
Councillor B Aird
Councillor H Burns
Councillor L Elder
Councillor C Griffin
Councillor A Le Surf, Deputy Mayor and Deputy Chairperson
Councillor Dr P Macdonald OAM
Councillor R Morrison
Councillor D Murphy
Councillor C Whitting

ALSO PRESENT

Henry Wong, General Manager
Stephen Clements, Deputy General Manager, Executive Manager, Landuse & Sustainability
Ross Fleming, Deputy General Manager, People, Place & Infrastructure
Secretariat Officer

APOLOGIES

Nil

DECLARATIONS OF PECUNIARY / CONFLICT OF INTEREST

Nil.

CONFIRMATION OF MINUTES**MOTION (Burns / Whitting)**

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 10 October 2011, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

PS125/11 RESOLVED: (Burns / Whitting)

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 10 October 2011, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

SUSPENSION OF STANDING ORDERS (LeSurf / Burns)

That Standing Orders be suspended to allow for consideration of items of public interest i.e. Report 47 – Minutes of Heritage Committee 5 October 2011 and Civic and Urban Services Division Report No. 10 Draft Tree Management Policy and Draft Tree Management Strategy.

PS126/11 **RESOLVED:** (LeSurf / Burns)

That Standing Orders be suspended to allow for consideration of items of public interest i.e. Report 47 – Minutes of Heritage Committee 5 October 2011 and Civic and Urban Services Division Report No. 10 Draft Tree Management Policy and Draft Tree Management Strategy.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

REPORTS OF COMMITTEES

Report Of Committees Report No. 47

Minutes for adoption by Council - Heritage Committee - 5 October 2011

These reports were dealt with at the Heritage Committee meeting of 5 October 2011 and were listed as a Recommendation in those minutes. These items are hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

PUBLIC ADDRESSES

The following person addressed the meeting on Item 3:

In support: Melanie Fillios

1. ITEM 3 Matters Arising - Coles Site Artifacts

Members at the 3 August meeting under Item 6 History Week queried if the archaeological report was available. Staff made enquiries and were advised by the consultant archaeologist that the report has not been finalised as a home for the relics has not yet been found. Staff were advised that the applicant and consultant has approached the MAG&M if they could take the relics. The MAGM advised that they could not. Council's Strategic Planning staff were also contacted. Staff advised the applicant and archaeological consultant that Council did not have space for the relics and suggested that they approach the Museum of Sydney and also permit Manly to loan some artifacts from time to time for small displays.

To better understand what was found on site Council's Heritage Planner and a Heritage Committee Member (with archaeological background) visited the consultant's office to view some of the artifacts. It is noted that the majority of artifacts are in fragments. A few of the better pieces were viewed, including remnants of pipes (one with Kangaroo design), part of a dolls face, jug, bottles, marbles, plate fragments and a coin. The consultant archaeologist has advised that the collection cannot be separated and comprises 7186 artifacts contained within 45 archive boxes. Each archive box measures 17cm x 25cm x 40cm; taking up approximately two bookcases with approximately 4 to 5 shelves.

2. ITEM 6 Manly Cemetery: Grave Conservation Works

The Committee received the report and raised no objections to the conservation works to the identified CMP (Manly Cemetery Conservation Management Plan) priority graves. Mention was

made that stone vases which have become loose are potential 'tools' for vandals to damage graves and headstones. Suggested that maintenance include the identification of any loose vases and refixing of these to avoid vandalism potential. Discussion arose regarding the entry of the cemetery on Google maps on line. This requires the co-ordinates for the cemetery. Possibility for University students to assist with entering data on the cemetery. Staff to investigate the requirements for this.

3. ITEM 10 General Business – Reprinting 'Heritage In Manly' Booklet

The committee discussed the reprinting of this booklet, given its popularity and great reception it received when it was launched by the Mayor during History Week in 2010. The committee discussed it being reprinted in A5 size for ease of handling and seeking a small donation for costs (being \$2.00).

MOTION (LeSurf / Burns)

That the minutes of the Heritage Committee meeting on 5 October 2011 be adopted including the following items:

1. ITEM 3 Matters Arising - Coles Site Artifacts

- a) That the Council urgently liaise with the developers of the Coles site (8-28 The Corso) for the artifacts to be conserved and displayed on site. The Heritage Committee wish to work with the owners to have the artifacts preserved and displayed.
- b) That a photographic inventory be taken of the main artifacts and be kept in the library.

2. ITEM 6 Manly Cemetery: Grave Conservation Works

1. That the report be received and noted.
2. That the General Manager and Council arrange for the recommended graves to be conserved in accordance with the Manly Cemetery CMP (2006) and current funds be allocated to this works.
3. That Council utilise any available funds to install identification markers to identify the sections of the cemetery.
4. That Council investigates the provision of GIS co-ordinates for the Manly Cemetery to enable the cemetery to be available on Google maps to promote its history and use.
5. That maintenance of the Cemetery to include the identification and measures to remove the potential for any loose stone vases to be used to vandalise graves.

3. ITEM 10 General Business – Reprinting 'Heritage In Manly' Booklet

That the '*Heritage In Manly*' booklet be reprinted and sold for a small fee of \$2.00.

PS127/11 RESOLVED: (LeSurf / Burns)

That the minutes of the Heritage Committee meeting on 5 October 2011 be adopted including the following items:

1. ITEM 3 Matters Arising - Coles Site Artifacts

- a) That the Council urgently liaise with the developers of the Coles site (8-28 The Corso) for the artifacts to be conserved and displayed on site. The Heritage Committee wish to work with the owners to have the artifacts preserved and displayed.
- b) That a photographic inventory be taken of the main artifacts and be kept in the library.

2. ITEM 6 Manly Cemetery: Grave Conservation Works

1. That the report be received and noted.
2. That the General Manager and Council arrange for the recommended graves to be conserved in accordance with the Manly Cemetery CMP (2006) and current funds be allocated to this works.
3. That Council utilise any available funds to install identification markers to identify the sections of the cemetery.
4. That Council investigates the provision of GIS co-ordinates for the Manly Cemetery to enable the cemetery to be available on Google maps to promote its history and use.
5. That maintenance of the Cemetery to include the identification and measures to remove the potential for any loose stone vases to be used to vandalise graves.

3. ITEM 10 General Business – Reprinting ‘Heritage In Manly’ Booklet

That the ‘*Heritage In Manly*’ booklet be reprinted and sold for a small fee of \$2.00.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

CIVIC AND URBAN SERVICES DIVISION

Civic and Urban Services Division Report No. 10

Draft Tree Management Policy and Draft Tree Management Strategy**SUMMARY**

This report recommends that Council adopts the Tree Management Policy.

PUBLIC ADDRESSES

The following person addressed the meeting on this item:

In support: Evelyn Shervington

MOTION (Griffin / Hay)

That Council:

1. Adopt the draft Tree Management Policy.
2. Write to those persons who made a submission thanking them for their submission.

PS128/11 RESOLVED: (Griffin / Hay)

That Council:

1. Adopt the draft Tree Management Policy.
2. Write to those persons who made a submission thanking them for their submission.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, LeSurf, Griffin, Aird,

Against the Resolution: Burns and Macdonald
Councillors Murphy and Morrison

RESUMPTION OF STANDING ORDERS (Griffin / Hay)

That Standing Orders be resumed.

RESOLVED: (Griffin / Hay)

That Standing Orders be resumed.

For the Resolution: Councillors Hay, Heasman, Elder, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

ITEMS FOR BRIEF MENTION

Tabled Documents

Documents to be tabled:

Date	Author	Subject
28/10/11	Premier & Cabinet (DLG)	Circular: 2012 Ministers' Awards for Women in Local Government – Call for nominations
25/10/11	Premier & Cabinet (DLG)	Circular: Release of guidelines for approval as a greyhound re-training program and launch of greenhounds website
17/10/11	Premier & Cabinet (DLG)	Circular: Amendment of the Public Interest Disclosures Act 1994
06/10/11	Premier & Cabinet (DLG)	Circular: Constitutional Referendums

MOTION (LeSurf / Burns)

That the documents tabled at this meeting be received and noted.

PS129/11 **RESOLVED: (Macdonald / Elder)**

That the documents tabled at this meeting be received and noted.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

REPORTS OF COMMITTEES

Report Of Committees Report No. 45

Minutes for adoption by Council - Special Purpose Committee - without recommendations of a substantial nature.

The minutes of the following Special Purpose Committee meetings are tabled at this meeting.

- i) Manly Tramway Loop Feasibility Working Group – 17 August 2011
- ii) Community Environment Committee – 21 September 2011
- iii) Waste Committee – 4 October 2011
- iv) Traffic Committee – 10 October 2011
- v) Art and Culture Committee – 18 October 2011
- vi) Waste Committee – 2 November 2011

MOTION (Macdonald / Hay)

That the minutes of the following Special Purpose committee meetings be adopted:

- i) Manly Tramway Loop Feasibility Working Group – 17 August 2011
- ii) Community Environment Committee – 21 September 2011
- iii) Waste Committee – 4 October 2011
- iv) Traffic Committee – 10 October 2011
- v) Art and Culture Committee – 18 October 2011
- vi) Waste Committee – 2 November 2011

PS130/11 RESOLVED: (Macdonald / Hay)

That the minutes of the following Special Purpose committee meetings be adopted:

- i) Manly Tramway Loop Feasibility Working Group – 17 August 2011
- ii) Community Environment Committee – 21 September 2011
- iii) Waste Committee – 4 October 2011
- iv) Traffic Committee – 10 October 2011
- v) Art and Culture Committee – 18 October 2011
- vi) Waste Committee – 2 November 2011

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

Report Of Committees Report No. 46

Minutes for adoption by Council - Sustainable Transport Committee - 8 September 2011

This report was dealt with at the Sustainable Transport Committee meeting of 8 September 2011 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

1. ITEM 7 ADDITIONAL STC COMMITTEE MEMBERSHIP

The issue of some members missing STC meetings was noted to be leading to a lack of quorum occurring on occasion. Some members were on leave due to study and work projects, with the question raised as to whether new committee members should be sought.

After discussion it was agreed that the Chair would write to regularly absent members asking if they wish to continue on the committee. The second possibility raised was the possibility of the committee quorum being reduced to ensure it was quorate with the usual attendance.

Views expressed in discussion included that we should work to get a quorum from the existing membership and then seek new members to join, and that any members who are no longer interested should be replaced.

MOTION (Burns / Hay)

That the minutes of the Sustainable Transport Committee meeting on 8 September 2011 be adopted including the following items:

1. ITEM 7 ADDITIONAL STC COMMITTEE MEMBERSHIP

That:

1. The quorum of the Sustainable Transport Committee be reduced to 5 members. The Chair will write to regularly absent members, to identify those that may not wish to continue as members of the committee.
2. Additionally, that staff also write to Warringah Council to issue an invitation to have a representative from Warringah's Traffic Committee attend the Manly STC meetings from time to time, when there were relevant regional or cross LGA items on the agenda.

PS131/11 RESOLVED: (Burns / Hay)

That the minutes of the Sustainable Transport Committee meeting on 8 September 2011 be adopted including the following items:

1. ITEM 7 ADDITIONAL STC COMMITTEE MEMBERSHIP

That:

1. The quorum of the Sustainable Transport Committee be reduced to 5 members. The Chair will write to regularly absent members, to identify those that may not wish to continue as members of the committee.
2. Additionally, that staff also write to Warringah Council to issue an invitation to have a representative from Warringah's Traffic Committee attend the Manly STC meetings from time to time, when there were relevant regional or cross LGA items on the agenda.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

Report Of Committees Report No. 48

Minutes for adoption by Council - Sports Facilities Committee - 7 October 2011

This report was dealt with at the Sports Facilities Committee meeting of 7 October 2011 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

ITEM 4 REPORT – Update on Items from Previous Meeting - LM Graham Reserve Landscape Master Plan Grant Funding Application

Council has recently applied for a Metropolitan Green Space Grant (Regional Strategies/ Planning NSW) to the value of \$900,000, this is a dollar for dollar grant. The department has outlined that the announcements for grants will not be made by the minister at this point but successful grants may be announced within 6 weeks. The Mayor has requested that application be made for grant funding from the NSW Government Community Building Partnership program a total of \$300,000 is available in each electoral district applications close on the 31 October 2011.

MOTION (Hay / Whitting)

That the minutes of the Sports Facilities Committee meeting on 7 October 2011 be adopted including the following item:

ITEM 4 REPORT – Update on Items from Previous Meeting - LM Graham Reserve Landscape Master Plan Grant Funding Application

That the General Manager arrange for an application for a grant to be lodged with the NSW Government Community Building Partnership program.

PS132/11 RESOLVED: (Hay / Whitting)

That the minutes of the Sports Facilities Committee meeting on 7 October 2011 be adopted including the following item:

ITEM 4 REPORT – Update on Items from Previous Meeting - LM Grahams Reserve Landscape Master Plan Grant Funding Application

That the General Manager arrange for an application for a grant to be lodged with the NSW Government Community Building Partnership program.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird and Burns

Against the Resolution: Nil.

Cllr Macdonald was not in the Chamber when the voting took place.

Report Of Committees Report No. 49

Minutes for adoption by Council - Community Safety Committee - 13 October 2011

This report was dealt with at the Community Safety Committee meeting of 13 October 2011 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

1. ITEM 8 PORTABLE URINAL REPORT

Following from the recommendation from Item 9 of 14 April 2011 of the Community Safety meeting a report has been prepared which investigates portable urinal designs and provides feedback on the City of Sydney trial of portable urinals.

A report on the portable urinals together with the City of Sydney evaluation Report, quotes and specs were distributed to committee members prior to meeting. City of Sydney feedback was that their trial in Kings Cross and Darlinghurst was extremely successful and will be extended to other parts of the CBD.

MOTION (Aird / Hay)

1. That the program of providing portable urinals not proceed.
2. That Council develops an action plan with the Community Safety Committee before the summer period including consultation with the local hotels and police.
3. That the action plan go back to the Community Safety Committee to review.

AMENDMENT (Burns / Whitting)

That the minutes of the Community Safety Committee meeting on 13 October 2011 be adopted including the following item:

1. That an eight week trial commencing in November be conducted of the Kros urinal unit and one portaloo at two sites, one on The Corso outside St Matthews Church and Henrietta Lane near Sydney Road/The Corso.
2. That the trial be reviewed after eight weeks and the results be reported to the Safety Committee.
3. That the Report come back to the next Planning and Strategy meeting.

For the Amendment: Councillors Whitting, Morrison, Burns and Macdonald

Against the Amendment: Councillors Hay, Elder, Heasman, Murphy, LeSurf, Griffin and Aird

The **Amendment** was declared **Lost**.

PS133/11 RESOLVED: (Aird / Hay)

1. That the program of providing portable urinals not proceed.
2. That Council develops an action plan with the Community Safety Committee before the summer period including consultation with the local hotels and police.
3. That the action plan go back to the Community Safety Committee to review.

For the Resolution: Councillors Hay, Elder, Heasman, LeSurf, Griffin, Murphy and Aird

Against the Resolution: Councillors Whitting, Morrison, Burns, and Macdonald

The **Motion** was put and declared **Carried**.

ENVIRONMENTAL SERVICES DIVISION

Environmental Services Division Report No. 31

Development Applications Being Processed During November 2011

SUMMARY

Development Applications being processed during November 2011.

MOTION (LeSurf / Hay)

THAT the information be received and noted.

PS134/11 **RESOLVED: (LeSurf / Hay)**

THAT the information be received and noted.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison,
Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil

Environmental Services Division Report No. 32

Current Appeal Relating to Development Applications During November 2011.

SUMMARY

A list of Appeals relating to Development Applications during November 2011.

MOTION (LeSurf / Murphy)

THAT the information be received and noted.

PS135/11 **RESOLVED: (LeSurf / Murphy)**

THAT the information be received and noted.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison,
Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

Environmental Services Division Report No. 33

Manly Cove Coastal Zone Management Plan

SUMMARY

At Council’s Planning and Strategy Committee meeting dated 6 June 2011, Council resolved to place the draft Manly Cove Coastal Zone Management Plan (CZMP), along with the supporting document, Manly Cove Coastline Management Study, on public exhibition (PS72/11).

The documents were publicly exhibited from 20 June to 16 September 2011. During this period, a field day was also organised on 23 July 2011 to obtain direct community feedback on the Plan. A total of five submissions were received.

The Harbour Foreshores and Coastline Management Committee, at its meeting on 11 October 2011, reviewed all submissions and staff responses. The Committee recommends that Council adopts the Manly Cove Coastal Zone Management Plan.

A copy of the Final Draft of the Manly Cove Coastal Zone Management Plan is circulated separately.

MOTION (Griffin / Macdonald)

That Council adopts the Manly Cove Coastal Zone Management Plan with the minor amendments discussed at the meeting.

PS136/11 RESOLVED: (Griffin / Macdonald)

That Council adopts the Manly Cove Coastal Zone Management Plan with the minor amendments discussed at the meeting.

For the Resolution: Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

Against the Resolution: Nil.

CLOSE

The meeting closed at 10.18pm

The above minutes were confirmed at a **Planning and Strategy Committee** of Manly Council held on 5 December 2011.

CHAIRPERSON

******* END OF MINUTES *******